

***Search Committee Budget***  
***For the Board and Search Committee***

The general rule of thumb on the amount needed to carry out a successful search is \$8,000 or 18 to 20% of the projected S&H (Salary & Housing), whichever is greater. The budget is best worked out between the Board and the Search Committee. The categories below indicate the major search expenses, though the specific costs will of course vary from society to society.

Search Committee Retreat (including site and facilitator)	\$ 500
Church packet—printing and other costs	750
Postage, telephone, miscellaneous	400
Committee members' expenses—mileage to pre-candidating sites, meals and lodging as required	1,000
Pre-candidating visits—travel, housing, meals for candidate and committee	3,500
Candidating week—nine days, candidate and family	<u>1,500</u>
	\$7,650

Be sure to determine which budget year(s) the expenses fall in. Once the minister arrives, the following expenses will also soon come due:

Moving expenses	\$5,000 to \$20,000
Installation of your minister	500 to 3,000
Start-up Seminar in Boston for your minister if his/her first settlement (on top of package)	up to 400