

## PBUUC BOT Agenda - July 18, 2017

PBUUC - Board of Trustees Meeting					
Tuesday, July 18, 2017					
Place: Room 4					
7:00 - 9:00 pm					duration
Time	Task	Board Action	Leader	Has Read Ahead	minutes
	<b>Opening</b>				
7:00 PM	<b>Check-in</b>		Carmelita		10
7:10 PM	<b>Chalice Lighting</b>		?		5
7:10 PM	<b>Designate Process Observer</b>				
7:15 PM	<b>Agenda Review</b>	Review/Approve	Carmelita	Yes	5
7:20 PM	<b>Consent Agenda for July</b>	Approve	Carmelita		15
	Reports				
	DMRE	Consent Agenda	Carla	Yes	
	Church Administrator	Consent Agenda	Chuck	Yes	
	Treasurer	Consent Agenda	Dave	Yes	
	Minutes of June Meeting	Consent Agenda	Erin?	Yes	
	Finance Committee	Consent Agenda	Patty	Yes	
	Building and Grounds	Consent Agenda	Tess?	Yes	
	<b>New Business</b>				
7:35 PM	<b>New Board Member Orientation</b>	Discuss/ Start	All	Yes	30
8:05 PM	<b>Election of Officers</b>	Discuss/Approve	All		10
8:15 PM	<b>Appointment of Treasurer, Asst Treasurer, Secretary</b>	Discuss/Approve	All		5
8:20 PM	<b>BOT Meeting Dates</b>	Discuss/Approve	All		5
8:25 PM	<b>BOT Retreat w/ Rachel August 19, 2017</b>	Discuss/Start	All		3
8:28 PM	<b>Trustee on Deck</b>		Tess		.5
	<b>Auction Volunteers</b>		Tess		.5
8:29 PM	<b>Liaisons and Points of Contact</b>	Discuss	Carmelita		1
	<b>Old Business</b>				
8:30 PM	<b>Process Review Update</b>	Discuss	Carmelita?		5
8:35 PM	<b>All Church Council</b>	Discuss/Approve	Carol	yes	5
8:40 PM	<b>Guidelines for Visitors to BOT Meetings</b>	Discuss/Approve	Carmelita	yes	10
	<b>Closing</b>				
8:50 PM	<b>Action Item Review</b>	Report by Writer	All		5
8:55 PM	<b>Covenant Review</b>				
9:00 PM	<b>Close Meeting</b>	Chair			