

PBUUC Congregational Meetings

Winter Meeting (February-March)

- Inform congregation of PBUUC Leadership Accomplishments and Plans
- Reports from selected Committees and Teams
- Inform congregation of leadership vacancies
- Invite congregational questions, points of view, discussions

Annual (End of Fiscal Year) **Congregational Meeting** (June)

same as Town Hall Meeting plus:

- Elect PBUUC members to fill selected vacant leadership positions
 - BOT
 - Nominating Committee, Endowment Committee, additional positions as requested by the BOT
- Congregational Vote on motions proposed that require congregational decision
(e.g., Black Lives Matter/Rainbow Flag at front of church – FY16)
- Next Fiscal Year Budget – Proposed

BOT Goals for FY17

- **Support the Ministerial Search Committee**

- Comprehensive PBUUC FY16 Annual Report - http://www.pbuuc.org/governance/Annual_Report.pdf Done
- PBUUC Web-site Update Done
- PBUUC Facilities & Property Clean-up – Led by Buildings and Grounds (BAG) Team *Done*

- **Improve Communications with the Congregation**

- BRANCHES newsletter articles Monthly
- Updated Exterior Cover to Sunday Order of Service bulletins March 2017
- Enhanced explanation of required data for Project Proposals March 2017

- **Improve Communications within the BOT**

- BOT Operations Handbook May 2017
- On-line Repository/Archive for current and historical Products and Resources June 2017
- Orientation to BOT for new members June of each year
- BOT Calendar of one-time and recurring responsibilities March 2017

- **Develop Baseline Charters for PBUUC Committees and Teams**

April 2017

- **Pursue Strategic Plan including possible Capital Campaign**

- **Manage for Financial Sustainability**

BOT (continued)

- **New Lease with Hope Christian Academy (HCA)** – Muriel Morisey
- **New Process for Lease Management**
- **Approved “Process Review” (type of financial audit) of PBUUC books**
- **Approved new Council of Committee Chairs**
 - Chairs of Committees & Teams meet with Trustee(s), Church Admin., Minister
- **Approved re-formation of Personnel Committee**
- **Approved re-formation of By-Laws Review Committee**
- **Decided to have BOT Liaisons to additional selected committees**
- **Appointed Bettie Young as UUA Capital Cluster Representative**
- **Appointed Budget Leadership Team (BLT)**
 - Celinda Marsh, Deron Lovaas, Peter Dowling, Patty Daukantas, Tess Morrison.
Additionally, Carol Carter Walker and Carmelita Carter-Sykes volunteered for BLT.
- **With MSC, approved Letter of Agreement contents for selected permanent Minister**

Committee or Team	Committee Lead	Charter	BOT Liaison
Arts Council – Arts, Music, Dancers	Pat Tompkins	Yes	<i>tbd</i>
Finance	Patty Dakautus	Yes	Liz Citrin
Budget Leadership Team (BLT)	Kathy Yu	Yes	Tess and Carmelita
Endowment Fund	Ken Montville	Yes	Liz Citrin
Stewardship	Chris and Jeanne Evans	Yes	Liz Citrin
Buildings and Grounds (BAG)	Peter Wathen-Dunn	Yes	
Membership	Anita Williams/Pat Behenna	In work	Elaine Shell
Lease/Rental Management	Chuck Bury	In work	Elaine Shell
Nominating Committee	John Bartoli	By-Laws	None
Denominational Affairs	Don Gerson		Carmelita Carter-Sykes
Religious Exploration Team	Carla Miller	Yes	Sonny Katz
Social Action Team (SAC)	Janet Overton	Yes	Tess Morison
Diversity Anti-Racial Transformation Team (DARTT)	Carol Carter Walker and Emma Sue Gerson	Yes	
Community Learning Center (CLC)	Carmelita Carter-Sykes		
Ministerial Search Committee	Jan Montville	By-Laws	None